

# Confidential Fax Cover Sheet

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The following information is need to be considered for a SHORT SALE

FROM THE MORTGAGOR:

Previous year Federal Tax Return from all parties on the loan  
Current Pay Stubs (2) for each Party on the loan (fast 30 days)  
Proof of income from any other source (last 30 days)  
Workout sheet expenses signed by all parties on loan  
Letter of hardship signed by all parties on the loan  
Homeowners Insurance (Declaration Page)  
Property Taxes

FROM THE REALTOR:

Listing Agreement  
Sales/Purchase Agreement Contract  
Net Safes  
Buyers Pre-Qualification Letter  
Guarantee Finance

**PLEASE FAX THE ENTIRE PACKAGE TO:**  
**WELLS FARGO HOME MORTGAGE**  
**ATTN: LOSS MITIGATION DEPARTMENT**  
**FAX# 803 396 6010**  
**PHONE# 877 216 8448**

**FINANCIAL STATEMENT**

Property Address	Service Loan Number:	
Is your house for sale? Yes ( ) No ( )	Agent's Name:	Agent's Phone:
How long has it been listed?	Any offers/inquiries Yes ( ) No ( )	Listing Sales Price: \$
Borrower Name:	Social Security Number:	
Mailing Address:	Gross Income \$	Net Income \$
Property Address:		
Total number of Persons living at this address:	Number of Children at this address:	
Home Phone:	Work Phone Number:	
Co-Borrower Name:	Social Security Number:	
Mailing Address:	Gross Income \$	Net Income \$
Property Address:		
Total number of Persons living at this address:	Number of Children at this address:	
Home Phone:	Work Phone Number:	
Have you contact credit counseling services Yes ( ) No ( )	Number of cars you own?	
Additional income (not wages) \$...../monthly. Please explain:		
Home:	Alimony/Child Support:	
Savings/Money market:	Child Care:	
Other Mortgages:	Other Mortgages/Rent:	
Boats/RV:	Liens:	
	HOA Fees:	
401K/IRA:	Auto Payments:	
Stocks/Bonds:	Auto Expenses/Gas/Insurance:	
Other Investments:	Food/Toiletries:	
Other:	Utilities:	
	Medical/Health Insurance:	
	Credit Cards/Personal Loans:	
	Student Loans:	
	Entertainment & Discretionary:	
	Charitable Donations/Other:	

I (we) agree that the financial information provided is an accurate statement of my (our) financial status. I (we) understand and acknowledge that any action by the lender of my (our) mortgage loan on my (our) behalf will be made in strict reliance on the financial information provided. My (our) signatures below grants the holder of my (our) mortgage the authority to confirm the information I (we) have disclosed on this financial statement and/or review worksheet, to verify that it is accurate by ordering a credit report, and to contact my (our) realtor and/or credit counseling service representative (if applicable.)

Submitted this ..... day ....., 20.....

By: ..... Date: .....  
Signature of Borrower

By: ..... Date: .....  
Signature of Co-Borrower

Final Instructions: Before mailing, make sure you have signed and dated the form and attached a copy of the last two recent pay stubs and two months (current and previous) of your current bank statements for checking and savings, a hardship letter explaining reason(s) for delinquency and attach a copy of latest Federal tax return.